

## Board Meeting Minutes 7.27.2016

Attending: Kathie Slater (moderator), Dani Beale, Ann VerWiebe, Mary Lou Holly, Sandy Eaglen, Shannon Osorio, Fred Smith, Jeff Marsh, Andrew Rome, Melissa Carvill-Ziemer

- I. Kathie - Chalice lighting, check in question
- II. Consent Agenda
  - a. Meeting Minutes
    - i. Clarification to the August Board Meeting – scheduled on the 4<sup>th</sup> Wednesday, 8/24, not the 3<sup>rd</sup> Wednesday
    - ii. Correct names, “Kathie”, “Eaglen”, “VerWiebe”, “Osorio”
    - iii. June 28<sup>th</sup> - “Attendance was low at Informational Meeting”
    - iv. Fred Pierre moves to adopt 4 sets of corrected meeting minutes, seconded, voted, passed.
  - b. Financial Reporting – Sandy
    - i. Some minor income and expenses may still arrive for FY2016, but provisional reports are available. Total budget income shortfall 1.3%. Expenses were below budget due to DRE position change. Total under budget amount \$28,000.
    - ii. Kathie - Still waiting for auditor reports. Draft reports are available. Board will review for next Board packet in order to plan for minister transition and FY2018 budget goals.
    - iii. Andrew – What happens to the money that was unspent?
    - iv. Sandy – Current numbers are based on budgeted expenses, excluding unbudgeted expenses. Wait until final report to decide.
    - v. Melissa – Marybeth reports that about \$5,000 is actually available. Up to the Board to decide, but currently separated from Operations. Could be used as funding for transitions committee.
    - vi. MaryLou – Moves to accept financial reports, seconded, voted, passed.
    - vii. Andrew – Moves that we approve the Minister Housing Allowance letter as written. Seconded, Voted, Passed.
- III. MET Report - Melissa
  - a. We have NOT received the parking lot contract. Will have church lawyer review.
  - b. Legal employment standards have changed regarding which employees can be exempt. This affects MaryBeth’s scheduling in particular and the MET will make a recommendation.
- IV. Update - Kathie
  - a. Temporary garage has been removed on neighbor’s property, in response to Board’s letter.
  - b. Groundbreaking on new building has been delayed with the BET out of town. Groundbreaking ceremony could be scheduled
  - c. Policy update
    - i. Childcare & Babysitting Policy

1. Policy was revised by MaryBeth to reflect current practice. Needs to be renewed by RE Committee. Then Board will consider.
  2. Melissa – MaryBeth was recording the policy changes already in practice by the MET with RE leadership. MaryBeth was not making policy decisions. Changes were in response to the change from a lay leadership to a staff function for childcare services.
  3. Kathie – Will ask RE Coordinator to present policy at August Board meeting.
- ii. Kathie - How should policies be presented to the Board? How should policies be communicated after approval?
    1. Need procedure adopting policies as we shift to policy-based governance.
- V. 150<sup>th</sup> Anniversary Celebration
- a. Kathie - July Hunger focus, collecting 150 pounds of food.
  - b. Mary Lou – August Environmental focus.
    - i. FrogWatch citizen science training 8/2, 8/4
    - ii. 8/7 - 1pm, River Clean Up – picking up 150 pounds of trash
    - iii. 8/12 - Film on Climate Change – “This Changes Everything”
      1. Issue with license for public showing
      2. Melissa – Fair Use laws allow a “workshop” to show excerpts without license.
    - iv. 8/19 – Dinner for the Earth
    - v. 8/28 – Pancake breakfast
- VI. Review Board Calendar - Kathie
- a. Need to set Assessment plan. Recommend selecting two issues, but not everything with the transition happening
  - b. MaryLou – Characteristic B could align with the work done with Green Sanctuary action projects.
  - c. Fred Pierre – Characteristic F (Worship) seems to fit in with our ministerial search process.
  - d. Kathie – Characteristic K (Finance & Communication) was done last year
  - e. Dani – Characteristic D (Social Justice), and Characteristic I (Conflict & Change)
- VII. Leadership Development Committee’s slate for Transition Team - Kathie
- a. Slate presented – Dani Beale, Fred Smith, Marion Yeagler, Randy Ruchotzke
    - i. Andrew – Move that we accept the slate of candidates as presented.
  - b. UUA recommends disbanding the Committee on Ministry in favor of the Transition Team.
    - i. Congregational polity means that we may decide to continue the Committee on Ministry if we would like.
  - c. Financial issues
    - i. Interim minister must be compensated according to Fair Compensation guidelines.

- ii. Transition team will need to handle search costs
  - d. Board needs to decide the charge for the transitions team
    - i. Andrew – Send me ideas for charge and I will combine for next Board packet.
  - e. Fred Pierre – Thanks Melissa for guiding congregation through transformational changes
- VIII. MaryLou – Motion to adjourn, seconded, voted, passed.