

	FY2015 Actuals Jul '14 - Jun 15	FY2016 Budget Jul '15 - Jun 16	FY2017 Budget (w/out Social Hall Operating Expenses) Congregation Approved 6.5.2016 Jul '16 - Jun '17	MEMO
<b>Income</b>				
FY2016 Prepaid Pledge	27,075.00			
<b>OPERATING INCOME</b>				
Bank Interest	55.65	35.00	35.00	
Coffee Hour donations	347.32	-	300.00	
<b>Fundraisers</b>		4,750.00	4,500.00	
Celtic Clan	633.00			
Food sales	1,316.35			
Internet sales	166.24			
Sales of Goods	1,418.17			
Fundraisers - Other	0.00			
<b>Grocery Card Income</b>		2,200.00	2,350.00	
Acme Card profits	1,410.00			
Giant Eagle profits	790.00			
Grocery Card Income - Other	0.00			
<b>Minister's Fam. Ins. Reserves</b>	3,000.00	3,500.00	-	
<b>Pledge &amp; Plate</b>				
Non-Pledge donations	15,516.25	12,500.00	15,500.00	
One-time Gifts	0.00	2,000.00	300.00	
Plate Offerings	2,788.96	2,500.00	2,750.00	
Pledge donations	220,733.59	245,887.00		see below
<b>Rental Income</b>		1,300.00	1,300.00	
AA Meeting rentals	912.50			
Meeting rentals	125.00			
Party rentals	200.00			
Wedding rentals	230.00			
Rental Income - Other	0.00			
<b>Service Auction</b>	26,129.49	25,000.00	25,000.00	
<b>Total Income less Pledges</b>			<b>52,035.00</b>	
<b>Pledged Income</b>			<b>249,449</b>	
<b>Total OPERATING INCOME</b>	<b>275,772.52</b>	<b>302,172.00</b>	<b>301,484</b>	

Current Pledge Total	249,449
Pledges Needed to Fund Budget	246,533
Difference - Board designated to anticipated pledge shortfall	2,916

**Expense**

**PROGRAM BUDGET EXPENSES**

Bank Service Charges	0.00	-	-
<b>COMMUNITY WITHIN MINISTRIES</b>			
150th Anniversary	0.00	250.00	-
Board of Trustee expenses	199.93	200.00	100.00
Care Team			
Childcare for Meetings	503.45	250.00	300.00
Committee on Ministry	61.20	100.00	100.00
Fellowship & Coffee Hour	697.89	500.00	500.00
Lay Leader Development	736.00	1,060.00	750.00
Library Committee	0.00		-
Membership & Directory	276.83	500.00	500.00
Directory			
Membership			
Pamphlets	98.00		
Personnel Expenses	653.77	150.00	100.00

<b>Total COMMUNITY WITHIN MINISTRIES</b>	<b>3,227.07</b>	<b>3,010.00</b>	<b>2,350.00</b>
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**DEBT SERVICE**

Loan Interest Payments	3,270.16		
Principal Loan Payments	8,040.08		
DEBT SERVICE - Other	0.00		

<b>Total DEBT SERVICE</b>	<b>11,310.24</b>	<b>11,316.00</b>	<b>11,316.00</b>
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<b>Contingency Fund</b>	<b>0.00</b>	<b>2,000.00</b>	<b>-</b>
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**FACILITY EXPENSES**

<b>B&amp;G Maintenance and Contracts</b>			
Building & Liability Insurance	4,184.00	4,500.00	4,500.00
Elevator Inspection & Cert.	518.25		500.00
Fire Suppression	275.75		250.00
Triangle Project Assessment	617.27	512.00	512.00
Maintenance expenses	975.04	5,500.00	1,575.00
Sexton Supplies	1196.62	1,100.00	1,100.00
Parking Lot Lease	1,100.00	1,200.00	1.00
Pest Control	400.00		400.00
Snow Removal	2,545.00		2,525.00

<b>Total B&amp;G Maintenance and Contracts</b>	<b>10,615.31</b>	<b>12,812.00</b>	<b>11,363.00</b>
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maintenance and B & G supplies only; excludes contracts cleaning supplies, bathroom paper products

assuming parking lot deal w/ KCS

<b>Utilities</b>				
Electric - 221 N. Mantua	-7.92	2,500.00		
Electric - 228 Gougler Ave.	1,678.76		1,750.00	
Electric - 230 Gougler Ave.	733.45		825.00	
Gas - 221 N. Mantua		4,000.00		
Gas - 228 Gougler Ave	2,871.71		3,000.00	
Gas - 230 Gougler Ave.	853.51		1,000.00	
Telephone / Internet	1,354.89	1,325.00	1,375.00	
Trash Removal - 221 N. Mantua				
Trash Removal - 230 Gougler	367.40	400.00	200.00	
Water - 221 N. Mantua	64.59	850.00		
Water - 228 Gougler Ave.	529.34		350.00	
Water - 230 Gougler Ave	345.87		400.00	
<b>Total Utilities</b>	<b>8,791.60</b>	<b>9,075.00</b>	<b>8,900.00</b>	
<b>Total FACILITY EXPENSES</b>	<b>19,406.91</b>	<b>21,887.00</b>	<b>20,263.00</b>	
<b>INCOME GENERATION</b>				
Fundraising expenses	513.88	500.00	400.00	
Legacy Committee	0.00		-	
PayPal Processing Fee	317.17		350.00	new budget item to cover fees for online giving
Service Auction Expenses	2,372.09	2,500.00	2,000.00	
Stewardship Committee	373.14	300.00	300.00	
<b>Total INCOME GENERATION</b>	<b>3,576.28</b>	<b>3,300.00</b>	<b>3,050.00</b>	
<b>LIFESPAN LEARNING</b>				
Adult RE	260.07			not renewing CVLI license \$225
Children's RE Program		2,100.00	2,100.00	
Children's RE	1,347.12			
Coming of Age Program	361.20			
OWL	391.68			
Children's RE Program - Other	0.00			
<b>Total LIFESPAN LEARNING</b>	<b>2,360.07</b>	<b>2,100.00</b>	<b>2,100.00</b>	
<b>OFFICE</b>				
Computer Equipment	0.00	800.00	800.00	
Computer Software	844.30	500.00	900.00	increase for QB payroll module
Copier expenses	5,863.74	5,500.00	5,500.00	
Office Supplies	1,020.54	900.00	900.00	
Postage	412.54	600.00	600.00	
<b>Total OFFICE</b>	<b>8,141.12</b>	<b>8,300.00</b>	<b>8,700.00</b>	
<b>OUTREACH MINISTRIES</b>				
Publicity	733.94	650.00		moved to UU, Interfaith, & Community Connections
<b>Total OUTREACH MINISTRIES</b>	<b>733.94</b>	<b>650.00</b>	<b>-</b>	

**PERSONNEL**

**MINISTER EXPENSES**

Minister's Life Ins.	1,079.58	1,050.00	500.00
Minister Dental Ins.			672.00
Minister Housing Allowance	21,809.04	21,809.08	21,809.08
Minister Professional expenses	5,033.86	5,530.00	5,530.00
Minister Retirement	6,506.40	6,506.41	6,506.40
Minister Salary			
Minister's Salary	43,254.96	43,254.90	43,254.90
Minister 1/2 SE Tax Reimburse	4,977.36	4,977.40	4,977.39

**No Increases for FY2017**

(salary + housing) x 2 then .32  
per thousand x 12 months  
\$56 x 12 months

Minister UU Health Insurance	12,711.96	14,072.18	15,878.88
<b>Total MINISTER EXPENSES</b>	<b>95,373.16</b>	<b>97,199.97</b>	<b>99,128.65</b>

family plan

**PAYROLL EXPENSES**

BusinessBillPay for Direct Dep.	60.00	60.00	60.00
Medicare expense - Employer	715.90		1,384.89
Payroll Accountant	385.00	400.00	400.00
Social Security exp. - Employer	5,189.02	7,357.52	5,921.60
Worker Compensation Insurance	999.98	1,089.83	1,051.62
<b>Total PAYROLL EXPENSES</b>	<b>7,349.90</b>	<b>8,907.35</b>	<b>8,818.11</b>

**STAFF EXPENSES**

Administrator Health Insurance	3,230.04	6,783.08	7,328.46
Administrator Professional Exp.	1,364.26	2,000.00	2,000.00
Administrator Retirement	3,276.00	3,276.00	3,276.00
Administrator Salary	32,886.00	32,760.00	32,760.00
DRE Health Ins.	7,792.98	7,755.55	7,300.00
DRE Professional Exp.	1,986.96	2,488.00	2,500.00
DRE Retirement	2,927.64	2,927.69	2,500.00
DRE Salary	29,276.88	29,276.87	25,000.00
Intern Minister Prof. Exp.	0.00	1,100.00	1,100.00
Music Director Professional Exp	1,149.00	1,733.00	1,733.00
Music Director Salary	20,393.04	20,393.10	20,393.10
Nursery Staff Salary	2,959.12	2,864.68	3,273.92
Nursery Sub	24.00		-
RE Assistant	3,200.64	3,200.60	7,681.44
Sexton Salary	5,330.45	7,681.44	6,401.20
Sub-Sexton Wages	1,936.40		400.00
<b>Total STAFF EXPENSES</b>	<b>117,733.41</b>	<b>124,240.01</b>	<b>123,647.12</b>

6 months at 2016 rate/ 6 months  
10% increase for 2017

35 hrs. @ \$18/hr.

17.5 hrs. @\$22.41/hr.

4 hrs @15.74/hr.

12 hrs. @ \$12.31/hr.

10 hrs @ \$12.31/hr.

opening buildings on Sunday AM

**Total PERSONNEL**

<b>220,456.47</b>	<b>230,347.33</b>	<b>231,593.88</b>
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<b>UU, INTERFAITH, &amp; COMMUNITY CONNECTIONS</b>				
OMD Dues	5,112.00	4,728.00	4,925.00	based on 197 members at \$85.
UUA Dues	12,780.00	11,820.00	11,820.00	
Publicity			150.00	
<b>Total UU,INTERFAITH, &amp; COMMUNITY</b>	<b>17,892.00</b>	<b>16,548.00</b>	<b>16,895.00</b>	
<b>WORSHIP &amp; MUSIC</b>				
<b>Music</b>				
Music Committe				
Additional Music Expenses	456.22			
Choir Music	1,064.71			
Substitutes	250.00			
<b>Total Music Committe budget</b>	<b>1,770.93</b>	<b>1,500.00</b>	<b>1,500.00</b>	
Suppliment for Accompanists	0.00	-	-	
Worship Arts Team	600.47	400.00	400.00	
Sunday Flowers			-	
Worship Supplies	261.59	813.00	400.00	
<b>Total WORSHIP &amp; MUSIC</b>	<b>2,632.99</b>	<b>2,713.00</b>	<b>2,300.00</b>	
<b>TOTAL PROGRAM EXPENSES</b>	<b>289,737.09</b>	<b>302,171.33</b>	<b>298,568</b>	
			<i>Board Designated Anticipated Pledge Shortfall</i>	2,916
			<i>Additional Pledges Received</i>	
		<b>Total Shortfall Line</b>		<b>2,916</b>
<b>Total FY2017 Expenses</b>				<b>301,484</b>

TOTAL INCOME	301,484
LESS TOTAL EXPENSES	301,484
NET	0