

**Unitarian Universalist Church of Kent**  
**APPLICATION FOR LAY LEADERSHIP DEVELOPMENT FUNDING**

The purpose of Lay Leadership Development Funding is to increase the pool of individuals available for lay leadership positions in the Unitarian Universalist Church of Kent (UUCK). Any member of the congregation may apply for funds to assist with attendance at leadership events and/or purchase of educational materials that will enhance knowledge or skills pertaining to leadership involvement in the UUCK.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Amount of funding requested: \$ \_\_\_\_\_

Specific use of Funds:

\_\_\_\_\_ Registration Fees      \_\_\_\_\_ Mileage subsidy      \_\_\_\_\_ Educational materials  
\_\_\_\_\_ Other (please specify) \_\_\_\_\_

Title of Leadership Event or materials: \_\_\_\_\_  
\_\_\_\_\_

Location of Event: \_\_\_\_\_

Please attach documentation about the event or materials for which you are requesting funding (e.g. Conference brochure, Catalog description of materials to be purchased). This documentation should include information about the cost of the Event/materials. If you are requesting mileage subsidy, please attach Mapquest or Google driving instructions that specify the total number of miles. Mileage will be subsidized at a rate of \$ 0.20 per mile.

How do you intend to use the event/materials to benefit the UUCK? \_\_\_\_\_  
\_\_\_\_\_

Name and Address of the organization to which the check should be made payable:  
\_\_\_\_\_  
\_\_\_\_\_

Please submit your completed application to the Ministry Executive Team (Minister's mailbox) in the Eldredge Annex. Allow two (2) weeks for your request to be reviewed. You will be notified by email when a decision is made. Note: It may require an additional two (2) weeks beyond the approval date for payment.

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For MET use only:

Request approved for: \_\_\_\_\_ Full payment      \_\_\_\_\_ Partial payment      \_\_\_\_\_ No payment

Amount of payment approved \$ \_\_\_\_\_      Date approved \_\_\_\_\_