



UUCK Board of Trustees Meeting Minutes 2022-05-19-DRAFT

I. Call to order

In attendance were Don Gregg, Heidi Shaffer Bish, Vivien Sandlund, Liz Bright, Susanna Smart, Diane Kloss, Carol Weigand and Rev. Steven Protzman.

After a brief check-in the meeting started at 7:00 PM with Rev. Steven offering a reading.

II. Announcements

The monthly board listening session will be held on Sunday, June 5. Susanna offered to host with assistance from Don and Heidi. The topic will be “What are your ideas for engaging?”

III. Approve Prior Minutes

The April Board minutes were reviewed and approved on a motion made by Carol and seconded by Susanna. There was one abstention. The minutes from the Special Board Meeting on May 3, 2022 were reviewed and with one minor correction were approved on a motion made by Susanna and seconded by Heidi. These minutes will be posted on the church web site.

IV. Consent Agenda

Rev. Steven presented his monthly Minister’s Report. Highlights included:

- A recommendation that “ we have a series of regular congregational meetings to discuss with the congregation the challenges we face, including the budget shortfall, the lack of volunteers, and the work of revitalizing and strengthening community.”
- A recommendation that the Board meet with the Committee on Shared Ministry to “discuss why COSM isn’t able to do its work.”
- Updates on services including the upcoming Annual Meeting and the Dedication Service for Hobbs Hall
- Staff activities and accomplishments
- Reverend Steven will be on R&R for a week starting June 5 and then vacation the remainder of June. He will be on Study Leave in July.

Treasurer’s Report

Unavailable

MET Agenda

The MET recommended Board approval of the request from the Tech Manager to purchase two large tvs using Capital Funds.

The MET discussed the budget shortfall, volunteer needs and open coordinator positions.

V. Coordinator Positions

There was lively discussion on the pressing need for volunteers to fill the vacant positions of Fundraising, Personnel and Building and Grounds Coordinators. The Leadership Development Committee members have approached members who have declined these positions. The LDC reported a “larger dynamic of members feeling disconnected from church.”

Georgia Quinn agreed to be Landscaping Chair but said that Building and Grounds Coordinator is too big a job for one volunteer. Reverend Steven suggested that the MET write up job descriptions for coordinator positions. Heidi and Vivien said job descriptions could include a focus on coordinators as mentors helping teams to accomplish tasks. Liz concurred. Susanna said maybe those who have held these positions in the past would be willing to jot down helpful tips and perhaps serve as advisors.

VI. Sewer Update

Reverend Steven, MaryBeth Hannan, Diane and Carol met with a lawyer to determine a course of action if Métis doesn't fix the damaged plumbing line under the new driveway apron. We retained Christopher Mallin to represent the church. He will contact Métis' insurance provider if there is no progress by May 31. There was concern expressed about disruption to church grounds on the date of the Dedication Service. The Board agreed that it wouldn't limit access to the church and would be worth the aggravation.

VII. Revisions to the In Person Health and Safety Plan

Changes were discussed to simplify our policy with the goals of clarity and safety. If the risk level is high according to CovidActNow we will pivot to Zoom. If medium, we will require masks except for worship leaders while speaking. If low, masks will be optional. We will encourage vaccinations for the welfare of the congregation. The revised policy will be published in the E-nuus.

VIII. Discussion About COSM

Reverend Steven explained that the Committee on Shared Ministry is a three member committee tasked with reporting on the activities of various committees and recommending new members. The current COSM members are overwhelmed with personal and church responsibilities. Vivien asked if past members can be advisors. Don asked if committees can submit reports to the Board without COSM. Reverend Steven said COSM serves a role for managing conflict within a congregation and advised a rebooting of COSM. Vivien said she would ask Lori McGee and Chris Dum if they would help.

IX. Miscellaneous Business

- A request from Julie Swango for monitors with large screens was discussed . We will entertain this when we are in a better financial position. A motion to refuse the request was made by Vivien, seconded by Diane and passed by the Board.
- It was agreed that the Board will operate with a simple majority as a quorum as per Robert's Rules of Order. Don said we need to write a board policy and vote on it . This was tabled to the next meeting.
- The Annual Meeting Agenda was reviewed, including the proposed budget and the slate of candidates.

X. Process Review

Participants said they felt the session included good listening and open communication.

Reverend Steven applauded the Board for meeting challenges.

X. Extinguish the Chalice and Adjournment

Rev. Steven provided closing words and extinguished the chalice and the meeting was adjourned at 9:25 PM.

Respectfully submitted,

Carol Weigand, Co-Secretary