



UUCK Board of Trustees Meeting Minutes August 24, 2022

I. Call to Order

In attendance in-person were: Don Gregg, Heidi Shaffer Bish, Liz Bright, Diane Kloss, Kara Kramer, Susanna Smart, and Rev. Steven. Carol Weigand: attended virtually. Also attending for part of the meeting were: Vivien Sandlund (in person) and Kathy Slater (virtually).

After a brief check-in the meeting started at 7:15pm PM with chalice lighting and Rev Steven offering a reading.

II. Announcements

Updating the Board Listening Sessions: The Sessions will be revised to encourage more members of the congregation to give input to and engage with the Board. Possible catchy names might draw more participants: “Board Breaking News” or “Board Update Sessions. Announcements about the sessions shall include encouraging people to read the Board minutes (online at the church website) prior to sessions, if possible.

Discussed: the importance of clarifying to the congregation the different roles of the Board, MET, and CoSM.

During Board Listening Sessions, Board members will encourage people to volunteer by having ready information about Committees, leadership roles to be filled, and/or specific projects people might team up to address.

Next session is Sept 25, 2022; Don and Kara will facilitate that session. They will also provide an announcement to give to MaryBeth for dissemination.

Community Sunday: On the first Sunday of the month, services will have a unique format that supports interactions among congregants.

III. Approve Prior Minutes

The May 19, 2022 Board Meeting Minutes were modified as directed by the Board. The revised minutes were approved (Susanna moved; Heidi seconded).

IV. Consent Agenda

Having reviewed reports prior to meeting, the Board approved reports received, including the August 7th Board Listening Minutes, the Minister’s Report, and the Treasure Report; the latter indicated that income and expenses were both lower than anticipated.

There was a request for an updated report regarding rentals; Rev. Steven agreed to get information about the MET’s discussion about rentals.

The Consent Agenda was approved (Kara moved; Diane seconded).

V. Vacant Coordinator Positions - Joint Discussion Between Board, Leadership Development Committee (LDC), and Ministry Executive Team (MET).

LDC was represented by Vivien Sandlund and Kathy Slater; MET was represented by Rev Steven.

The Board is to appoint vacant coordinator positions. Terms were originally three years to allow time to mature into the roles. Under the strains of COVID, long terms may deter potential volunteers who may prefer to commit for a shorter duration or for specific projects.

The Board seeks input about possible volunteers from the Leadership Development Committee. Kathy Slater reported from the LDC regarding their efforts to make good fits for positions and about the difficulty they are having in finding interested volunteers. Last year, the LDC invited people to talk about their passions; this helped connect them to what and where they might wish to volunteer. The LDC is hoping to continue this approach this year. Kathy Kerns developed a survey which could be used to help identify people's interests.

Building and Grounds Coordinator - Unfilled: Vivien seeks agreement on separating this into two roles - *Building* and *Grounds*. Rev. Steven agreed to raise this idea with the MET at next meeting.

Personnel Coordinator: - Unfilled

Fundraising Coordinator: - Unfilled

Volunteer Coordinator: The title of this role is being changed to "Congregational Life Coordinator". The LDC has been seeking two "Congregational Life Coordinators"; no one has yet agreed to take the role. The role would include coordinating the Ministries Faire which is anticipated this Fall.

Social Justice Coordinator: Vivien

UU Outreach Coordinator: Kathy Kerns

Interfaith and Community Outreach: Christie Anderson

Existing committee members need support. An idea of a "Classifieds" section in the e-nUUs was suggested as a way to recruit.

Rev Steven also raised the idea that, during this liminal time, *projects* be posted, rather than solely coordinator roles. The question then arises: who identifies the projects and their priorities?

Heidi suggested having "Teams" rather than "Coordinators" with leadership roles being shared and emerging within the teams.

MET: Rev Steven agreed to raise the topic of term lengths and separating Building and Grounds roles in the next meeting of the MET. Currently all coordinators answer to the MET; this arrangement was discussed and questioned; it may be revisited.

VI. CoSM Slate of Proposed New Members for Board Approval:

The slate unfortunately included two willing but currently ineligible new members (Randy Bish and David Weaver). The four remaining proposed new members were unanimously approved by the Board (Diane moved; Susanna seconded): Diana Watt, Heather Waltz, Shana Steinhouse, Mike Hovancsek.

VII. Current Landscape Policy:

Discussed that the MET recommends not changing the policy and would like the Board's concurrence (see MET notes of 8-11-22). The Board decided to wait to see if the MET decides to split the Building and Grounds role.

VIII. Special Gift to Congregation:

A baby grand Yamaha piano has been offered by Carol Gould. The Board unanimously agreed to accept the gift along with its terms, that the UUCK agree to pay for transportation and appraisal (Heidi moved; Susanna seconded).

IX. *This item is to be kept private for the time being:*

X. Annual Board Audit:

The Board was to appoint two members to audit communications from 2022 minutes and the “parking lot” items in order to identify any that need to be carried forward and addressed this year. Three Board members volunteered to divide up and perform this task: Kara, Liz, and Susanna.

XI. Congregational and Minister Assessment

The CoSM selects the instrument per the by-laws. This is an “off” year, but a new assessment is needed. Rev. Steven reported that the CoSM is working on this.

XII. Retreat Sept. 4th, 2022 from 2-5pm in Hobbs Hall.

Rev. Steven suggested that a team from the Board plan this and that we might want to set aside developing annual goals during this “liminal time” and instead focus on a Liminal Action Plan. Board agreed to include the following in the Retreat: review our Covenant, discuss how we can engage people, form a Liminal Vision and Liminal Action Plan. Rev Steven encouraged Board members to review his notes from the Board Retreat Webinar of 8-2-22.

XIII. Town Hall dates

Board selected the following dates for Town Hall Meetings:

Oct 23, 2022

January 22, 2023

April 23, 2023 (includes the Annual Meeting)

May, 21, 2023

XIV. Reminder

Board Basics class: September 13th, 7pm. Location: probably in Hobbs Hall. (Rev. Steven: this class will be on Zoom.)

XV. Process Review

All agreed the meeting went well.

XVI. Extinguish the Chalice and Adjournment

Rev. Steven extinguished the chalice and the meeting was adjourned at 9:30 PM.

Respectfully submitted,
Susanna Smart, Co-Secretary