



UUCK Board of Trustees Meeting Minutes September 28, 2022

I. Call to Order

In attendance in-person were: Don Gregg, Carol Weigand, Diane Kloss, Kara Kramer, Susanna Smart, and Rev. Steven. Liz Bright: attended virtually. Heidi Shaffer-Bish was unable to attend.

After a brief check-in, the meeting started with chalice lighting and Rev Steven offering a reading.

II. Announcements

The October 23rd Townhall Meeting will replace the October Board Information meeting. This replacement will occur in future months when Town Hall Meetings are scheduled in the same month. Town Hall Meeting dates are:

October 23, 2022

January 22, 2023

April 23, 2023 (includes the Annual Meeting)

May, 21, 2023

The next Board Breaking News is in November and Board volunteers are to sign up with Sign-up Genius: <https://www.signupgenius.com/go/8050d4caca82ca0ff2-board>

III. Approve Prior Minutes

The August 2022 Board Meeting Minutes were modified as directed by the Board. The revised minutes were approved (Diane moved; Carol seconded).

IV. Consent Agenda

Received reports: Having reviewed reports prior to meeting, the Board discussed reports received, including the Minister's Report (Aug, 2022), and the Treasurer's Reports (August 2022 and Final 2022); the MET notes (9-22-2022).

The Committee on Shared Ministry has expressed interest in creating a quarterly program council so that our congregation's committees and ministries can better coordinate, collaborate, and be informed. This would also help the CoSM monitor the health and well being of our shared ministries.

Rev. Steven provided an updated report regarding rentals.

As previously discussed, pledges are down and the budget is higher than in the past due to the new building. This situation requires continued fiscal caution and plans for increasing income.

Discussed Community Sundays as a way to encourage conversation and interaction among congregation, and also increase volunteerism.

Discussed damaged technical equipment (wall monitor was damaged while being installed in Hobbs Hall) and the plan to file for insurance and to hire professional installation with replacement equipment.

At the time of this meeting, the recent Board Listening meeting note was pending; a vote to approve will be held during the next Board meeting.

Signage for Church Properties: Rev. Steven said that a gift donation will help with the expenses of new signage. Rev Steven conveyed information from Heidi that legal advice regarding rental income confirmed that advertising will not affect the UUCK tax status (rather, how monies are spent affects tax status).

The Consent Agenda was approved (Kara moved; Diane seconded).

V. Vote to Approve Jennifer Gregg to 1-year Term as Building and Grounds Coordinator

The Board unanimously and enthusiastically approved (Susanna moved; Kara seconded). The position is to remain Building and Grounds Coordinator and will not be divided into two positions (as previously considered). Don Gregg abstained from the vote.

VI. Leadership Development Survey and Board Survey

The Board remains tasked to appoint remaining vacant coordinator positions. Discussion around ways to encourage engagement through a survey from the Leadership Development Committee, a second survey from the Board, the Community Sundays during which people interact, the e-nUUs and the UUCK member Facebook page. The Board discussed the merits of sending the two surveys separately, with the Board survey focusing its questions on spirituality and growth. The Board survey, drafted by Kara, was edited and completed with input from the Board and submitted by Kara to MaryBeth for dissemination asap. The Leadership Development Committee is to send their survey separately.

Remaining unfilled roles: Personnel Coordinator: Unfilled; Fundraising Coordinator: Unfilled; Volunteer Coordinator: The title of this role is being changed to “Congregational Life Coordinator”. The LDC seeks two “Congregational Life Coordinators” (The role is to include coordinating the Ministries Faire which is anticipated this Fall.)

VII. Continuation of Board’s Liminal Action Plan

The Board needs to complete the Liminal Action Plan: The Board discussed the need for a special meeting prior to the regular monthly meeting during which the Liminal Action Plan will be completed. The following was decided: October 19, 2022 for completion of the Liminal Action Plan and October 26, 2022 for the regular monthly Board meeting.

The value of posting the completed Liminal Action Plan in the e-nUUs prior to the Townhall Meeting (on October 23) was discussed. The target date for posting the Liminal Action Plan is on or before October 21st.

The Board Survey is to be sent out within a week and results will contribute data for building the Liminal Action Plan.

Rev Steven will transcribe the lists from the adults and children that were written during Reverend Sunshine’s workshops, earlier this year.

VIII. Piano donation:

The Board discussed plans for receiving the gifted piano: Rev. Steven has obtained information on appraisers and professional piano movers which he agreed to provide Carol; Carol volunteered to call movers and get the piano appraised. The Board agreed about having an in-person appraisal rather than a virtual one.

The Board voted to approve the plan to fund the appraisal and professional moving of the gifted piano from a Christmas gift to Hobbs hall. (Diane moved; Liz seconded).

The Board discussed the desire to express appreciation to the donor, Carol Gould. The Board agreed to plan an acknowledgment and a dedication, when the piano is in Hobbs Hall.

IX. Solarizing Hobbs Hall:

Bill Wilen has offered to donate a major gift to the UUCK of the solarization of Hobbs Hall. He is interested in chairing a committee to work on this project. Among other things, the committee will review project bids and oversee the installation. Susanna agreed to speak with Bill about his needs and to contact several congregants who have their own solar systems and may be interested in assisting Bill on this project. A formal announcement of the Wilen donation of solarization for Hobbs Hall is planned during the upcoming Townhall Meeting on October 23.

X. Annual Board Audit:

Update: The team of Board members (Kara, Liz, and Susanna) who agreed to audit the Board minutes from the past year for incomplete items reported that they have divided up the task and initiated the review. Their summary is due at the October Board meeting.

XI. Request to Extend Tech Managing hours 5 or less hours per week, through the end of the year:

The Board discussed the Tech Manager's request to extend paid hours up to a maximum of five hours per week, through the end of the year in order to meet the continued demand for attention to technology set up in both Hobbs Hall and the Church Sanctuary. The generous, thoughtful, and rigorous work by Julie was appreciated. The concerns of the Board to act with fiscal responsibility (both toward the congregation *and* staff) were weighed along with the importance of serving the congregation via technology resources. The Board approved the increase as described above (Carol moved; Diane seconded).

XII. Table Item:

A concern was raised by Carol about the importance of Coffee Hour and the value of reviewing the Health and Safety policy. This concern was validated and, due to time limitations for this Board meeting, was tabled for the next Board meeting.

The Agenda for this meeting included post-meeting "Parking Lot Items" and "Outstanding Policy Writing Items". These items will be carried forward to the upcoming meeting(s).

XII. Process Review

All agreed the meeting went well. The "prickly" moments during the discussion were acknowledged as both understandable when discussing important concerns and manageable within our established relationships.

XIV. Extinguish the Chalice and Adjournment

Rev. Steven extinguished the chalice and the meeting was adjourned at 9PM.

Respectfully submitted,
Susanna Smart, Co-Secretary