



## UUCK Board of Trustees Meeting Minutes December 28, 2022

### I. Call to Order

In attendance in-person were: Don Gregg, Heidi Shaffer Bish, Susanna Smart, and Rev. Steven. Liz Bright and Kara Kramer: attended virtually. Absent: Diane Kloss & Carol Weigand

After a brief check-in, the meeting started with chalice lighting and Rev Steven offering a reading.

### II. Announcements

Agreed that there will be no Board Breaking News this month.

Next Town Hall Meetings will be at 11am, following the 10am service):

January 22, 2023

April 23, 2023 (includes the Annual Meeting)

We need to be sure that the event is announced on enUUs, in the service program, and that on the day-of, the congregation is verbally reminded by the end of the service.

The next Board Breaking News is in January 22, 2023, included in the Winter Townhall meeting.

Board volunteers are to sign up for future dates with Sign-up Genius:

<https://www.signupgenius.com/go/8050d4caca82ca0ff2-board>

### III. Approve Prior Minutes

The November 2022 Board Meeting Minutes were modified as directed by the Board. The revised minutes were approved (Heidi moved; Liz seconded).

### IV. Consent Agenda

Received reports: Having reviewed reports prior to meeting, the Board discussed reports received: including the Minister's Report ( Nov. 2022), and the Treasurer's Reports (Oct 2022 and Nov 2022); the MET notes (12-8-2022).

Rev. Steven reported that the Haymaker Market will rent Hobbs Hall during the Winter months. Katie Kuras's efforts were applauded.

The Treasurer's reports indicate a positive trend although insufficient to meet financial needs in the future. The fiscal situation requires continued fiscal caution and plans for increasing income. The Board discussed a possible January 12th meeting with the Board and the MET regarding the Liminal Action Plan implementation which will in part address financial considerations.

The Consent Agenda was received (Susanna-moved; Kara-seconded).

### V. Hobbs Hall Kitchen Staff and Licensing

Katie Kuras has agreed to carry the commercial license for the Hobbs Hall kitchen. The Board approved the MET request for 10 additional paid hours for training per month, as needed, for

additional responsibilities (training, certification, inspections, organizing and upkeep of the rented kitchen space, etc.). The money for these has already been allocated, and having the licensing will support our rental prospects. (Heidi-moved; Susanna-seconded).

## **VI. Winter Town Hall January 22nd at 11am**

Slides: Kara will prepare. Slides for Breaking News were reviewed and will be included.

### Agenda Items for January 22 Townhall:

- Share information about Hobbs Hall rental successes (Haymaker Farmers' Market during the Winter)
- Announce that Katie Kuras will carry the commercial license for the kitchen.
- Encourage volunteers for specific, time-limited events (a brief commitment)
- Invite people to consider being delegates for the General Assembly - starts May 21st 2023 (in Pittsburgh)
- Review the Liminal Action Plan and action needed
- Describe the continued budget deficit

Article II from the UUA Study Commission was reviewed

Rev Steven agreed to update the Church Calendar regarding the time of the Townhall meeting (11am, following 10am service) and that this goes into enUUs.

Communication with congregation: brainstormed ways to communicate about church happenings. Agreed to raise this topic and ask for congregant input during the Townhall Meeting.

Reminders: Susanna agreed to email MaryBeth about: 1) sending a reminder out about the Townhall Meeting the week before, 2) request her to send "monthly happenings" or "What's Happening this Month?" (with bulleted items) as reminders, in addition to the enUUs.

The idea of bulletin boards in Hobbs and Sanctuary buildings were discussed as a visual reminder for people; the challenge would be keeping these updated.

## **VII. Board Calendar Conflict**

The Board clarified the date for the annual meeting (April 23) and Don revised the church calendar. In March: we will set a date for an informational meeting. In August: we set dates for Townhall Meetings

## **VIII. Budget Priorities**

Board agreed to have a joint meeting with the MET on January 12th, 630pm regarding budget priorities.

## **IX. Communication with the congregation**

Brainstormed challenges and opportunities for bi-directional communication with the congregation. Agreed to encourage and invite congregant input at the Townhall meeting regarding what their expectations are, what we need to say, etc.

Consider inserting a video/audio into the enUUs with announcements.

## **X. Liminal Action Plan**

Board plans to set a meeting of the Board, the MET, and the CoSM to determine how to implement the L.A.P.

The Board will join in the January 12th METmeeting. In addition, Don will invite the MET and the CoSM to join the Jan 25th Board meeting.

### **XI. Covenant with Hal Walker**

Board discussed a Board member to join with Rev Steven and Hal to work on the Covenant with Hal, now that he is no longer Music Director. Heidi volunteered to work with Rev Steven. They will draw upon the AUUMM recommendations.

### **XII. Endowment Policy**

Board reviewed and offered suggested changes to the policy which were noted by Don Gregg on the document. These changes were submitted to the Endowment Committee for revisions. They included adding to those ineligible to sit on the Endowment Committee anyone serving on the MET.

### **XIII. Next Month Board Meeting**

Inform MET of budget priorities and review congregational goal

### **XIV. Process Review**

Discussed the challenges and benefits of using zoom for those who are unable to attend in person. Agreed that the benefits (having a quorum, having participation when otherwise unable to attend in person) outweigh the challenges (hearing and seeing each other, feeling included)

### **XV. Extinguish the Chalice and Adjournment**

Rev. Steven extinguished the chalice and the meeting was adjourned at 9PM.

Gratefully submitted,  
Susanna Smart, Co-Secretary