



UUCK Board of Trustees Meeting Minutes Sept 21, 2023

I. Call to order

In attendance in-person: Kara Kramer, Rev Steven, Heidi Shaffer Bish, Kay Eckman, David Weaver, Virginia Horvath, Carol Weigand, Susanna Smart.

In attendance via Zoom: none

Guests: Lori Mirkin-McGee

After a brief check-in the meeting started at 7:00 PM with Ginny offering a reading ("Vulnerability" by David Whyte) and chalice lighting.

II. Approve Prior Board Meeting Minutes and Receive Consent Agenda

[August Board Meeting](#)

Reports received:

Treasurer's Reports: (not available at this time)

Minister's Report: [August Minister's Report](#)

MET Report: [9/7/23 MET Agenda / Notes](#)

Board considered the following topics raised by the MET notes. Of note:

- Update: Rev Steven has decided that he will not pursue a sabbatical at this time.
- Kay mentioned that the HVAC cleaning of the church needs to be completed as part of preparations for the upcoming services.

Motion to approve prior minutes and to accept the Consent Agenda made by Ginny and seconded by Heidi. Motion passed.

III. Committee on Shared Ministry

Lori presented for the CoSM. Lori discussed and reviewed a draft of an updated charge ("Charge for UUCK Campus Action Rental Team") for the CART, drafted by her and Susanna; this document was re-drafted when it became clear that clarification of the charge was needed. Much of the revised charge was written by the CART and was retained. The discussion also included the recent letter from the CART to Kara and the plan for the CoSM to meet with the CART to discuss interpersonal dynamics as well as the scope of the CART. The Board is (as written in bylaws) directed to write the charge for the CART; the CoSM is willing to fulfill its charge by working with the CART toward a collaborative and covenantal relationship.

Motion to approve the Charge for the UUCK CART by Carol; David second. Kay voted "nay". Lori stated that she will bring to the Board any CART concerns in order to discuss revisions, if needed. The motion was approved.

IV. CART Leadership Team Request

[Statement from CART Leadership Team](#)

The Board discussed the recent Statement from the CART Leadership Team. Board members expressed both empathy with the CART member's feelings and also concern due the perceived combative tone of the CART's statement. Board members expressed appreciation of the CART members' generous, creative and ambitious work. The Board agreed that upholding our UU

values of respectful and caring communication is paramount. It was agreed that the CoSM will meet in-person with the CART first, rather than have the Board respond to the letter. (Please see item III above.)

V. Town Hall and Annual Meetings and Special Board Event:

Dates are set for the following meetings:

Townhall Meetings (quarterly): Sept 24th, 2023 and Jan 14, 2024.

Annual Report and Notice about the Annual Meeting date: has to go out by April 19th, 2024

Annual Informational Meeting: April 21st. 2024 (includes Townhall meeting)

Annual Meeting: May 19, 2024

Townhall Meeting on September 24th; Topics and presenters - Confirm topics and presenters (Kara and Ginny). Kara volunteered to make slides to prompt reporting on the following:

- FY24 Congregational Goals:
 - [Board Retreat Notes](#)
 - [Draft FY24 Congregational Goals](#)
- We have a newsletter team and people are helping with MB's tasks.
- Still looking for someone to do slides for Sundays.
- Looking for volunteer to work with Ann VerWiebe re grocery cards.
- Finance Committee Update: Kay will send an update; they are looking for a Fund Raising Council (team) to collaborate about this.
- Worship Arts Team Feedback re: Time and Location of Services: invite Lori to present an update
- Solar, Sanctuary, and Roof Improvements: Kara will pull info from Jennifer Gregg's report to the MET to update people about the tower, sanctuary renovation.

High Tea Board Offering – to be offered through the Auction in Nov 2023: Agreed on the date for an afternoon High Tea event at Hobbs Hall.

Date: Sat Feb 10th, 2024: 40 guests; \$25 ticket. Children free.

VI. Confirm Committee / Project Participation

- Board Notes Audit - Susanna, David, Carol. Susanna will reach out to David and Carol to set a date for meeting in November 2023.
- Fire Monitoring Call List – Ginny and Carol volunteered. Kara will inform the MET.
- Communications Policy (w/MET) – Kara, Heidi, and Kay volunteered. Kara will inform the MET.

VII. Update on Church Signage:

The Board discussed the importance of uniform signage for church buildings, including Hobbs Hall. Heidi reported on progress with unifying the signage. She is working with Kathy Walker and Saul Flanner. Outcome: We are going with the signage that clearly shows that Hobbs Hall is part of and within the church. A memorial plaque will also be made.

Motion to approve the updated signage made by Susanna ; second by Kay. Approved.

VIII. Policies - Tabled:

A Policy Audit is needed to identify policies that need to be written, including:

- Yard Signage: [Yard Signage Policy](#): the policy does this include movable yard signs, therefore a policy is needed for such signs.

- Topics that have been moved out of the previous version of the By-Laws that should be added to the policies.
- Personnel Policies
- Outdated Policies

IX. Process Review

- What went well in this meeting? Openness; space for discussion while maintaining our timeline; constructive interactions about sensitive issues; holding the quality of our interactions and the spirit of our communications within our UU values.
- Where was there room for improvement?

X. Extinguish the Chalice and Adjournment

Ginny extinguished the chalice and the meeting was adjourned at approx. 9 PM.
Heidi will provide the opening and closing offerings at the next meeting.

Respectfully submitted,
Susanna Smart and Carol Weigand, Co-Secretaries