



UUCK Board of Trustees Meeting Minutes March 7, 2024

Board Members:

Carol Weigand - approved
David Weaver - approved
Ginny Horvath - approved
Heidi Shaffer Bish - approved
Kara Kramer - approved
Kay Eckman approved
Susanna Smart - approved

I. Call to order

Attendance in-person: Heidi Shaffer Bish, Kay Eckman, Ginny Horvath, Kara Kramer, David Weaver, Carol Weigand

Attendance via Zoom: Susanna Smart

Guest:n/a

Chalice Lighting: After a brief check-in the meeting started at 7:00 PM with Heidi lighting the chalice and offering a reading.

II. Agenda Review and Announcements

III. Consent Agenda

- Treasurer's Report: January 2024 [PDF](#) or [Excel](#)

Treasurer's Summary: "Operating Income is below budget projections as of the end of January; however, a draw from the Hobbs bequest in the amount of \$25k was made. This puts our current YTD income above the projection by about \$7500. Pledge donations are at 95%.

Expenses are at 105% of budget.

Rental income is still slightly below projections, but is on the increase.

The draft FY25 budget information has been provided to the Generosity Team by the Finance Committee, and the pledge drive is on schedule to begin the first Sunday in March. Please encourage everyone to give generously."

- MET Report: [February 22](#)

Rental Policy and Rental Agreement: The MET has requested clarification from the Board regarding aspects of the rental policy in order to revise the Rental Agreement. Considerations include: pricing, whether members pay, stipulations regarding "moving an event". Also, the decision process should include the various parties involved with Hobbs rentals, such as Katie Kuras and the volunteer team. Kay volunteered to review the rental policy and bring suggestions to the board at the next meeting.

Use of Staff with Hobbs Rentals: It is important to keep the use of paid staff for rentals within the budget limitations. Volunteers have sometimes been inadequate to cover the needs.

Importance of leaving prime rental times for paid rentals: The anticipated use of Hobbs Hall by the TimeBank for a free repair clinic day would bring community exposure to the church, but it does not bring in revenue. The Board agreed that it will be important to schedule the Hall, during times of high-demand, with paying rentals.

Hobbs Yard Playground: a team is working on applying for a grant to install a playground; if the project gets funding, the implementation would be within the requirements of the church's insurance policy.

Art Policy: The policy has been written and submitted to the MET.

A motion to accept the Consent Agenda: by Ginny, seconded by Heidi. All approved.

IV. Transitional Ministry and Budget Update

Town Hall review (What went well? What could have been improved?)

The Board agreed that the Townhall communication went well and that it was a “model meeting”. Pre-read and post reads were part of what helped. A lot of information was delivered well and people seemed able to digest it.

Opportunities have been given, then and since the meeting, for feedback regarding the ministry. Kara is summarizing the feedback as it comes in. Board members were encouraged to remind people to give their feedback.

Early Generosity Campaign update: Kara reported on incoming pledges, so far.

The Board agreed that it is important to let the congregation know about the budget realities prior to the pledge campaign, as this seems to help influence the support that is pledged.

Suggestion: We might consider, in the future, that our pledge campaign include asking people to commit their time. This would highlight the importance of and value of people's volunteer time.

Mary Leeson is doing an outreach to potential new members.

The opportunity to give through legacy-giving was included in the recent pledge drive. .

Georgia said she is willing to do mowing again; Kay suggested that she ask Georgia if she'd be interested in mentoring youth in mowing so that they benefit from the experience and so that the task doesn't fall on Georgia alone. .

V. Historic Building Application

Heidi reported that her team ((Kitty Endres, Sally Burnell, Jennifer Gregg) is charged to get the building on the historic registry, making it eligible for grant money. She's looked into the process which is quite involved and takes roughly nine months to a year, or longer. The state process culminates in a presentation in Columbus and then the application is forwarded to the federal govt. The team is working on documenting the relevant church history and intends to make this a resource for future reference, as well.

Board endorsed moving forward with these team activities.

VI. Signage:

Due to her work load and schedule, at this stage in the signage project, Heidi needs to hand the project to someone who is more available to respond (too busy with own work week). She is talking with Jenn about possibly taking it over, to work with contractors involved in the construction.

VII. Other Upcoming Events

- Board High Tea - Agreed on scheduling this on Saturday April 27th, 1-3pm or 2-4pm in Hobbs.
- Upcoming Meeting Conflicts - we changed meeting dates to accommodate people's schedules.
 - Board meeting changed **to April 10** (from April 4) ,
 - Board meeting changed **to Wednesday evening May 8th** (from May 16)
 - Susanna is not available on Thursday May 2nd for that Board meeting.
- Eclipse Party - 4/8/24 TABLED
- Rentals Implementation Ideation Session - TABLED

VIII. Executive Session - Confidential topic

IX. Congregational Meeting Agenda on May 19th, 2024: [Draft Agenda](#)

The Board reviewed the agenda, as it currently stands.

The MET has requested Board recommendations regarding ambiguous and confusing areas in the By-Laws which would be clarified in the May 19th meeting:

- MET Section of By-Laws - clarification of role
- Remove 3 per year verbiage from election of Board
- Clarify term limits (i.e. consecutive, not total)

X. TABLED until 3/21: Review Annual Congregational Goals

[Goals](#)

- What progress have we made?
- What edits might be required?
- Where is additional action required?

XI. TABLED until 3/21: Late Arrival to Sunday Service and Sanctuary Access Policy

- MET and Worship Arts Team recommend revoking the [Late Arrival to Sunday Service and Sanctuary Access](#) (approved 12/5/2007)

XII. Process Review:

What went well in this meeting?: short meeting; accomplished a lot; ideally, find a better solution for zoom audio.

Where was there room for improvement?: audio for zoom

XIII. Extinguish the Chalice and Adjournment

Chalice extinguished: Heidi extinguished the chalice, and the meeting was adjourned at approximately 8 PM.

Next meeting date: in two weeks, on Thursday, March 21th, arrive 6:45pm for 7:00 pm start.

Next Board meeting chalice lighting and offering of readings: Kay is on for next meeting (sequence: alphabetical by first name).

Respectfully submitted,
Susanna Smart and Carol Weigand, Co-Secretaries