



UUCK Board of Trustees Meeting Minutes June 6, 2024

Call to order

Attendance in-person: N/A - the Board members agreed to do the meeting on Zoom.

Unable to attend: n/a

Attendance via Zoom: Carol Weigand, David Weaver, Ginny Horvath, Heidi Shaffer Bish, Kara Kramer, Kay Eckman, Susanna Smart

Guest: n/a

Chalice Lighting: After a brief check-in the meeting started at 7:00 PM with Heidi offering the chalice lighting.

Agenda Review and Announcements - no changes

Celebration

Service auction generated:

\$22,720 for the Bell Tower

\$27,000 for Operating Budget (\$38,892.87 for the FY24, plus any additional funding that comes in through remaining event ticket purchases – budget was \$22,000 for year)

Other significant donations/income are possibly on the horizon.

Recently, seventeen new members joined and three more have expressed interest!

Board Meeting Minutes Approval:

May 2nd Minutes were Board approved by all via email prior to this meeting (except Susanna who was absent).

These *June 6 2024 minutes* were Board approved by email.

Consent Agenda

Treasurer's Report - April Treasurer Comments on the April report (prior to the Service Auction):

“Pledge payments are still at only at 91% of budgeted YTD level. But, with the \$25K draw in January from the Hobbs bequest, we are at 103% of the projected YTD income. Quarterly statements went out with a payment reminder in April. Expenses are at 95% of the budgeted YTD level.”

MET Agenda - May

Bell Tower cost has exceeded the allocation and is still not done. Some areas require more repair than anticipated and some require less, but overall the expense is greater than expected.

A Bingo event is being developed as a fundraiser in the near future.

Motion to receive the Consent Agenda made by Susanna and seconded by David. All approved.

Staff Updates

Ginny reported staff is eager to hear about the transitional ministry. Emily is excited about the Letter of Agreement and the shift to her new role as Director of Music Ministries. We are all excited about Emily in her role!

Motion to approve the Letter of Appointment made by Carol and seconded by Ginny. All approved.

Transitional Ministry Search Update

Kara reported that the Ministry Search Team efforts have brought us to a successful result. We have a signed contract for the new transitional minister. The news will be shared after that minister gives notice to their current congregation. The Board discussed the timing of informing church leaders and the

congregation about the contract and minister's name. The name and details of the minister are being held in confidence until this Sunday afternoon.

June 17-20 the new minister (who is slated to start Sept 1st) will be in NE Ohio, and, upon arrangement, will be available to meet with the Board, staff and other leadership on the UUCK campus, those mornings.

Health Insurance Contribution Proposal

Members reviewed the proposal. The recommendation was made that the Finance Team review the proposal prior to acceptance. The Board agreed to have Kay and the Finance Team review the proposal in depth and explore options. Kay mentioned that the Employee Handbook needs to be edited, removing the language requiring the church to offer insurance through the UUA. Kay said she would ask MaryBeth to change the wording in the Employee Handbook. It is anticipated that the future Personnel Committee will contribute to the process of editing the Handbook.

LDC and MET Recommendations regarding the Personnel Committee:

The Board discussed the options for the makeup of the Personnel Committee (as yet to be formed).

Confirm how the Personnel Committee should be constructed: Appointed? Volunteers? A Mix?

Discussion of the number of recommended members settled on "three", as five members seemed too much to efficiently get things done. The suggestion was that there is benefit in providing the Committee some flexibility about how they organize themselves, such as, they might choose their own Chair rather than have that individual be appointed. The Board agreed that if the Committee is Board appointed, they must each be members of the congregations.

Motion: The Board recommended 3 Board-appointed church members. Heidi made motion; Carol seconded. Unanimously approved.

Upcoming Events

General Assembly - June 20 - 23 - Delegates are: Kat Holtz, Heather Prichard, Vivien Sandlund

Motion to approve the delegates: Kara moved; seconded by Heidi. All approved.

Last FY24 Board Meeting (June 27th): Business to include: Appoint Coordinators/Committees for FY25

Upcoming Topics

New Minister Onboarding Plan - Kara agreed to lead the effort. Recruit volunteers from leadership of committees. Volunteers to help with the Onboarding Team: Susanna, Ginny, Heidi. A document was drafted to clarify tasks and target dates and who will take action.

Protzman Memorial Scholarship - A proposal has been made for an annual Protzman Memorial Scholarship to be granted to the NAACP to award to designated first-generation, college-bound students. The Protzman Family has endorsed this idea enthusiastically.

Process Review - Members commended Kay and Ginny who came to the zoomed meeting while on vacation. When two people are on zoom it is easier to have the whole meeting meet on zoom.

Extinguish the Chalice and Adjournment

Chalice extinguished: Heidi extinguished the chalice, and the meeting was adjourned at approximately 8:30 PM.

Next meeting date: June 27th (last of FY24), arrive 6:45pm for 7:00 pm start. Last meeting for Carol and Heidi. Incoming Board members, Randy Ruchotzke and Claudia Miller will join.

Next Board meeting chalice lighting and offering of readings: Kay will fill in for Kara to help balance work load (usual sequence is alphabetical by first name).

Respectfully submitted,
Susanna Smart and Carol Weigand, Co-Secretaries