

## Facilities at the Unitarian Universalist Church of Kent

The historic Unitarian Universalist Church of Kent offers several spaces for rent.

Our sanctuary pews can seat 110 people and can provide comfortable meeting space for a civic group, fraternal or other organization. It can also provide a charming venue for weddings and commitment ceremonies. With the addition of folding chairs, the sanctuary can accommodate 125 people.

Our Fessenden Social Hall can comfortably accommodate up to 80 people for events such as receptions, birthdays and anniversary celebrations.

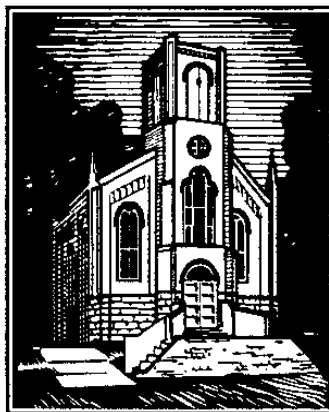
Our building features several handicap accessible parking spaces and a lift that makes the first floor spaces wheelchair accessible. Our up-to-date restrooms include a men's room, a women's room and a unisex/family/handicap-accessible room with baby changing facilities. We have a kitchen containing two 30-inch gas ranges and a large refrigerator.

The Unitarian Universalist Church of Kent was organized as the First Universalist Church of Kent in 1865. The cornerstone of the church building was set in place in 1868.



### Mission Statement

Through spirited worship and open-minded religious exploration, our mission is to inspire people to live caring lives of meaning and purpose. We seek to encourage curiosity, strive to create peace and justice, and care for the living Earth with reverence and gratitude.



Unitarian Universalist  
Church of Kent  
228 Gougler Ave  
Kent, Ohio 44240

Phone: 330-673-4247  
Fax: 330-677-4772  
E-mail: [uukent@sbcglobal.net](mailto:uukent@sbcglobal.net)  
Web: [www.kentuu.org](http://www.kentuu.org)

## Rental Brochure



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## Rental Policies

- A \$25 non-refundable deposit is required. Deposit will be applied towards rental fees.
- All fees are to be paid in full 2 days prior to rental/event.
- Sexton is required to stay on premises for non-member rentals. Any additional time needed for cleaning, beyond what is scheduled will be invoiced.
- The Church has a NO SMOKING policy.
- Additional charges may be incurred if any property damage occurs as a result of the rental.
- Children must be supervised at all times.
- Renters for meetings and social events must respect other groups that may be using the building at the same time. Every effort will be made to avoid concurrent scheduling of groups with conflicting uses.
- All wedding/union blessings and funeral/memorials services not using the UUCK Minister, the UUCK Affiliated Community Minister or the UUCK Commissioned Lay Leader will require prior approval by the UUCK Minister and/or Church Board of Trustees.
- NO THROWING RICE. Throwing birdseed is allowed outdoors only.
- NO LIGHTING CANDLES unless specifically agreed to and noted on this rental agreement. If you are permitted to use candles, do not leave them unattended.
- All decorations to be affixed with Low-tack painter's tape.
- We request for your safety that you please note the locations of the fire extinguishers, first aid and AED equipment.
- Food and Drink are allowed downstairs only; unless otherwise specified on this agreement.
- DISHWASHING is the responsibility of the renter. Note: the UUCK kitchen does not have a dishwasher.
- NO ALCOHOLIC BEVERAGES unless specifically agreed to and noted on this rental agreement.
- Renter is responsible to remove all items/decorations brought in by renter at the end of event/rental.
- No organization may use the Church name or address to represent or promote the purpose and/or views of such organization.
- Church Parking: After 6 pm weekdays and all day on weekends, parking is available along the street, in the gravel lot behind the Church & Franklin Township Hall and across the street at Family & Community Services.
- Long-term Rentals must have Board approval. Long-term rentals fee are negotiable on an individual basis. Long-term rentals are exempt from Sexton required to be on premises.

It is our hope that the following information will assist you in your decision.

Do you have some dates in mind?

An up-to-date Church calendar is available online at:

<http://www.localendar.com/public/uukent>

If you would like to schedule a rental or if you have any questions, please contact the church office at 330-673-4247 or email us at [uukent@sbcglobal.net](mailto:uukent@sbcglobal.net)

<u>Designated Room(s)</u>	<u>Room Capacity / Info</u>	<u>Non-Member Fees</u>
<b>Sanctuary</b> <i>Social events / Meetings</i>	Seats 110	\$75.00/for 2 hrs. or less Additional time at \$20/ hr.
<b>Sanctuary</b> <i>Weddings &amp; Rehearsal</i>	Seats 110	\$150.00/for 4 hrs. or less Additional time at \$20/ hr.
<b>Fessenden Hall</b> <i>Social events / Meetings</i>	Up to 80	\$50/ for 2 hrs. or less Additional time at \$15/hr.
<b>Fessenden Hall</b> <i>Parties / Receptions</i> <i>(includes use of Kitchen)</i>	Up to 80 / <i>Includes use of UUCK dishware. Dishwashing is the renter's responsibility; Note: the kitchen does not have a dishwasher.</i>	\$200 / for 4 hrs. or less Additional time at \$15/hr.
<b>Kitchen</b>	<i>Includes use of UUCK dishware. Dishwashing is the renter's responsibility; Note: the kitchen does not have a dishwasher.</i>	\$50 / for 2 hrs. or less Additional time at \$15/hr.
<b>Classroom(s)</b> <i>(non-handicap assessable)</i>	Up to 10	\$25 per room/ 3 hrs. or less Additional time at \$10/hr. per room
<b>*Sexton</b> <i>Social Events/ Meetings</i>	Required on premises for duration of Non-member rentals + minimum 2 hrs. for cleaning	Minimum 2 hrs. at \$15/hr. Additional time at \$15/hr.
<b>*Sexton</b> <i>Weddings /Rehearsals</i> <i>Receptions / Funerals / Memorials</i>	Required on premises for duration of Non-member rentals + minimum 2 hrs. for cleaning	Minimum 4 hrs. at \$15/hr. Additional time at \$15/hr.
<b>*Deposit</b> required to reserve space		<b>\$25 non-refundable;</b> <b>Applied towards rental fee</b>
<b>Alcohol Beverages</b> <b>*Deposit required</b>	Beer and wine only. All alcoholic beverages must be removed at end of event.	25% of total Rental Fees Will be refunded after event if no damage occurs.
<b>**Minister / CLL</b> <i>Wedding/Union Blessing, Rehearsals,</i>	Includes: 2 preparatory meetings	\$300 for service only \$350 with Rehearsal
<b>**Minister / CLL</b> <i>Funeral, Memorial</i>	Includes: preparatory meetings as needed	\$200 for service only \$250 with Committal or Eulogy

**\*Mandatory Fee**

**\*\*Minister / CLL fees & Mileage payable directly to Officiant.**